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RECEIVED
MAY 24 2016

Computer Crime Section

RYAN C. LOUGHLIN
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May 16, 2016

Via First Class US Mail

Office of the Virginia Attorney General
Attn: Computer Crime Section
900 East Main Street
Richmond, VA 23219

Re: Notice of Security Incident

Dear Sir or Madam:

I am writing on behalf of Allen, Allen, Allen & Allen Corporation, P.O. Box 6855, Richmond, VA 23230 ("Allen & Allen") to notify you of a recent incident that may affect the security of certain personal information of two (2) Virginia residents. Our investigation into this incident is ongoing, and this notice will be supplemented with any new significant facts learned subsequent to its submission. By providing this notice, Allen & Allen does not waive any rights or defenses regarding the applicability of Virginia law or personal jurisdiction.

Nature of the Data Security Event

On April 13, 2016, Allen & Allen accidentally sent an email that attached a police report containing two Virginia residents' addresses, driver's license numbers and state of issue to an individual who was not intended to receive this information. The inadvertent recipient of the email contacted Allen & Allen to notify them that she had received the email and that it was not meant for her. Allen & Allen requested that this individual securely delete the inadvertently sent email. Allen & Allen is unaware of any misuse of this information.

Notice to Virginia Residents

Written notice was provided to the two (2) Virginia residents whose information was inadvertently disclosed on May 9, 2016. A copy of that letter is attached as ***Exhibit A***.

Other Steps Taken and To Be Taken

In addition to providing written notice of this incident to all affected individuals as described above, Allen & Allen offered the affected individuals twelve (12) months of free credit monitoring and identity restoration services, as well as helpful information on how to protect against identity theft

and fraud. To help prevent another incident of this kind, Allen & Allen is reviewing its policies and procedures regarding the transmission of sensitive information via email and is retraining employees on existing policies and procedures as necessary.

Contact Information

Should you have any questions regarding this notification or other aspects of the data security event, please contact me at (215) 977-4068.

Very truly yours,



Ryan C. Loughlin of
LEWIS BRISBOIS BISGAARD & SMITH LLP

RCL

Exhibit A

[ALLEN, ALLEN, ALLEN & ALLEN LETTERHEAD]

[DATE], 2016

[NAME]
[ADDRESS]

Dear [NAME]:

Allen, Allen, Allen & Allen, P.C. ("Allen & Allen") is writing to inform you of a recent incident involving certain personal information relating to you. We are providing this notice to ensure that you are aware of the incident and to provide you with steps you can take to protect your personal information should you feel it is appropriate to do so.

On April 13, 2016, Allen & Allen accidentally sent an email that attached a police report containing your address, driver's license number and state of issue to an unintended individual who was not intended to receive this information. **Please note that no other information related to you was contained in the email.** The inadvertent recipient of the email contacted Allen & Allen to notify us that she had received the email and that it was not meant for her. Allen & Allen has requested that this individual securely delete the inadvertently sent email.

While we do not have any evidence that any of the information in the email has been misused, we want to provide you with information on how to better protect against identity theft and fraud. In an abundance of caution, we are also providing you with access to credit monitoring services with Experian's ProtectMyID® Elite.

Activate ProtectMyID Now in Three Easy Steps

1. **ENSURE That You Enroll By: August 31, 2016.** (Your code will not work after this date.)
2. Visit the **ProtectMyID Web Site to enroll: www.protectmyid.com/protect**
3. **PROVIDE Your Activation Code: [CODE]**

If you have questions or need an alternative to enrolling online, please call (866) 751-1324 and provide engagement # **PC101351**.

Additional details regarding your 12-MONTH ProtectMyID Membership:

A credit card is not required for enrollment.

Once your ProtectMyID membership is activated, you will receive the following features:

- **Free copy of your Experian credit report**
- **Surveillance Alerts for:**
 - **Daily Bureau Credit Monitoring:** Alerts of key changes & suspicious activity found on your Experian credit report.
 - **Internet Scan:** Alerts if your personal information is located on sites where compromised data is found, traded or sold.
 - **Change of Address:** Alerts of any changes in your mailing address.

- **Identity Theft Resolution & ProtectMyID ExtendCARE:** Toll-free access to US-based customer care and a dedicated Identity Theft Resolution agent who will walk you through the process of fraud resolution from start to finish for seamless service. They will investigate each incident; help with contacting credit grantors to dispute charges and close accounts including credit, debit and medical insurance cards; assist with freezing credit files; contact government agencies.
 - It is recognized that identity theft can happen months and even years after a data breach. To offer added protection, you will receive ExtendCARE™, which provides you with the same high-level of Fraud Resolution support even after your ProtectMyID membership has expired.
- **\$1 Million Identity Theft Insurance*:** Immediately covers certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.
- **Lost Wallet Protection:** If you misplace or have your wallet stolen, an agent will help you cancel your credit, debit, and medical insurance cards.

Once your enrollment in ProtectMyID is complete, you should carefully review your credit report for inaccurate or suspicious items. If you have any questions about ProtectMyID, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at (866) 751-1324.

You may also take action directly to protect against possible identity theft or financial loss. We encourage you to remain vigilant against incidents of identity theft and fraud, to review your account statements, and to monitor your credit reports and explanation of benefits forms for suspicious activity. Under U.S. law you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, (877) 322-8228. You may also contact the three major credit bureaus - Equifax, Experian and TransUnion - directly to request a free copy of your credit report.

We sincerely apologize for the inconvenience and concern this event has caused you. We want to assure you that we continue to take appropriate actions to protect the privacy and security of your information. Should you have any questions regarding this incident, please call Nancy Pugh at (804) 257-7586.

Sincerely,

Nancy Pugh
Executive Director

* Identity theft insurance is underwritten by insurance company subsidiaries or affiliates of American International Group, Inc. (AIG). The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.